

Buyer (Parts Coordinator)

Are you a structured and detail-oriented professional who thrives in a dynamic, fast-paced environment? Do you have strong administrative skills, detailed-oriented and can keep your tasks structured?

Then we have the perfect job opportunity for you!

Our Spare Parts team, we are looking for a skilled and proactive Buyer (parts coordinator) who can navigate complex procurement processes and help us deliver outstanding service to our customers across the globe.

BWSC – Ever better energy!

Join us in our mission in building a world of sustainable energy and make a meaningful impact on the world of power generation and energy conversion.

BWSC is a leading player in the power generation industry, specializing in the service, operations, and maintenance of power plants. We are at the forefront of sustainable energy solutions, working closely with Original Equipment Manufacturers (OEMs) to develop and construct cutting-edge power-to-x facilities. Our commitment to excellence, innovation, and environmental stewardship sets us apart in the industry.

The position

As a Buyer, you will manage our current spare part customers, by supplying quotations, handling orders, shipments and invoices. In a joint effort with your team of 3 skilled professional buyers, you will play a vital role in supporting our Spare Parts Customers.

This position will enable you to partner with multiple business units and work with a variety of stakeholders. The role will be expected to lead full lifecycle purchasing, supporting key stakeholders through all stages of end-to-end process. You will identify parts sales opportunities for growth whilst building solid relationships with key customers and partners, ensuring the business aligns with procurement processes. Your ability to drive and your energy will be a very important factor in maintaining and supporting the work that the team has accomplished.

In your daily work, you will use tools such as IFS, Novacura, Power BI, Excel, and PowerPoint.

Key responsibilities will be:

- Receive and send RFQ.
- Create Quotations and orders for customers incl. follow-up.
- Coordinating with Logistics and suppliers to ensure timely deliveries and oversee the integrity and quality of delivered goods and services.
- Collaborate with the teams Commercial, Technology and Strategic Procurement to ensure technical accuracy and competency of suppliers tendering for work.
- Managing supplier invoice and customer invoicing.
- Ensure continuous follow-up and reporting on customers' statements of accounts.
- Ensure follow up on overdue payments in corporation with Project managers.
- Regular reviewing existing customers procedures, contracts and payment terms etc with customer responsible to maximise value to the business.

Qualifications & knowledge to succeed

- Full qualification in business administration, procurement (CIPS), or similar relevant field with 3+ years.
- Master Danish and English in speech and writing.
- Confident communicator with an engaging personality.
- Structured, detail-oriented, proactive and fundamentally positive approach.
- Experienced in the Microsoft Office programs Excel, Power Point.
- Preferably, you are also an experienced user in ERP systems such as IFS and Novacura.

What do we offer?

At BWSC we build inspiring careers locally and internationally and give you access to a great network of possibilities.

We offer you a position with great colleagues and the possibility to bring your skills into play and growth on a personal level. Whilst working as a Buyer at BWSC we offer a competitive starting salary and a great reward package.

Some occasional travel may occur.

By joining BWSC you get the chance to impact and contribute to meaningful projects that promote

sustainability and environmental responsibility. We offer an exciting position in a dynamic, skilled, and collaborative work environment. Further we promote opportunities for professional development and growth.

We have a good canteen, fitness facilities, and an active Staff Club contributing with various types of events and activities. Our HQ is placed in Allerød, near the train station and only a 30 min ride from centre of Copenhagen.

We look forward to hearing from you

You apply by following below link.

We will review applications and proceed with relevant candidates on an ongoing basis, so please make sure to apply as soon as possible – and no later than 15th June 2025. We look forward to receiving your application, if you have any questions regarding the position, please do not hesitate to contact Senior Group Procurement Manager Henrik Hansen at HEHA@BWSC.DK. BWSC wants to promote equality and diversity. We encourage all qualified candidates to apply - regardless of ethnic background, gender, sexual orientation, disability, religion, or age. We therefore recommend not stating age etc. on application documents.

Get to know us even better at our website, www.bwsc.com, where you can learn more about our projects, our strategy and what we want to achieve at BWSC.

BWSC no longer receive, or handle applications received via email due to the directives of the GDPR. For your application to be processed, you must submit your application via our online recruitment system.

About BWSC

Burmeister & Wain Scandinavian Contractor A/S (BWSC) is a global power plant Operation & Maintenance and technical service provider with engineering expertise, enabling power plant owners to deliver cleaner and affordable energy. We are experts in servicing, upgrading, operating, and maintaining energy systems for diesel, natural gas, and renewable baseload power plants. We help our customers increase reliability and availability of energy production, improve efficiency and performance of their power plant, design and integrate future-proof technologies, and secure lower cost of maintenance. At BWSC, we work with customers in Europe and beyond to tackle energy storage, carbon capture, Power-to-X and related energy transition challenges.

Our people are at the core of everything we do and key to a positive relationship with our customers. We invest in our people and their wellbeing, to ensure continued success and growth of the company.